

**Minutes**  
 Constance and Buckham's Bay Residents Beach Committee  
**Thursday, November 9, 2006**  
 7:00 – 9:00pm  
**Constance Bay Community Centre, Constance Bay**

**Attendees:**

<b>Name:</b>	<b>Present</b>	<b>Name:</b>	<b>Present</b>
<b>Chair:</b> Kathy Black	P	Richard Lamarche	A
<b>Scribe:</b> Linda Lachance	P	Doug Lazier	P
Brenda Chupick	P	Gerry Jette	P
Franc Gramann	P	Brian Thompson	A
Rick Charlebois	A	Linda Baker	P
Don Hall	A	Bruce Gordon	P
Brian Dunster	A	Dan Moffatt	P
Anne McLaughlin	A	Don Trowell	P
Roberta Scott	P	Leo Villeneuve	P
Jane Currie	PT	Peter Wilkins	A
Natasha McMillan	A	Joyce Nightingale	P
Andy Rapoch	P	John Freemont	A
Nicholas Gendron	A	Don Holbrook	A
Milton Jardine	A	Ruth McKlusky	P
Richard Blais	P	Jim Burrows	A
Daniel Summers	A	Bruce McClure	A
Carey Thomson	A	David McKeen	A
Ann Johnston	A*		
Bernie Gorski	A		

**Agenda Item:**

<b>Item #</b>	<b>Description</b>	<b>Time</b>	<b>Prime</b>
1	Review agenda		
2 Action Item	Previous Meeting Minutes <b>ACTION ITEM: Kathy will add footer to minute documents.</b>		
3	Confirm Committee Members Information: Jake Both has resigned from the committee and Kathy contact those who have not been attending meetings.		
4	<b>Committee meetings – protocol</b> Committee meetings will be for committee members only. Visitor attendance will be on “pre-approved” basis by the committee members as the group is already large. Residents are able to keep informed of the committee’s activities by reading the minutes on the CBBCA website or by contacting any of the Focus Area Sub Group members.		
5 Action Item	<b>MNR and MCVA Guest Presenters was postponed</b> as they have not confirmed their attendance at a Residents’ Beach Committee meeting. They had indicated they would like to speak to a small group of approximately 5 people. Kathy and Gerry have informed them that our preference is that all committee members be included at their presentation. Gerry will be asking them to attend the meeting on December 14. Questions should be sent to Gerry by Nov. 15. Gerry will be sending the list of questions collected to the committee as well.		
6 Parking Lot Item	<b>CBBCA Regular Newsletter Contribution for Articles from the Beach Committee:</b> Richard Blais thought that By-Law information could be included in the CBBCA newsletter. There was some discussion about items for the newsletter, however, it was decided to put this in the parking lot for another meeting.		

7 Action Item	Comments/input from 2 residents on issues sent by Myles Mahon. <b>ACTION ITEM:</b> Kathy will send a copy of the comments to the Chair of each sub-committee.
8	Boat Launch Update: No update
9 Action Item	<b>Discussion of information presented by Fire, Police and By-law - Nov meeting:</b> The group discussed the information presented at the October meeting and indicated that they would like to have more information on by-law related calls reported. There was discussion that there was some type of audit being conducted with respect to by-law services. <b>ACTION ITEM:</b> Frank Gramaan will contact the councillor to find out what the scope of the auditor's work is and the outcome. There was discussion about the response by by-law services about incidents and calls placed by residents. <b>ACTION ITEM:</b> Kathy will contact Terry Beatty for a baseline about the number of by-law incidents and tickets.
10 Action Parking Lot	<b>FASG Next Steps:</b> Bruce Gordon suggested that sub-groups gather questions for a community survey. Kathy suggested 3 or 4 questions be prepared by each sub group as appropriate for consideration when drafting a survey. Jane Currie offered to compile the input from each sub-group. The draft survey will commence in Jan. or Feb. timeframe. Dan Moffatt recommended that the survey questions be crafted so that the responses are easily quantifiable. <b>ACTION ITEM:</b> Committee members will send the proposed questions for a survey, to Jane Currie to compile. Deadline date to be set at the next meeting.
11	<b>Focus Area Sub Group #1 Pkg &amp; Signage</b> – Bruce Gordon gave an update. Gill Tait, the Ottawa contact, was asked questions and Bruce is waiting for a response. The sub-group is ready for community input. <b>ACTION ITEM:</b> Bruce Gordan will come to the Dec. 2 public update meeting.
12	<b>Focus Area Sub Group #2 Access Points</b> – The 7 members are active. Leo reports that they have checked all of the accesses. They will meet this Wed. Richard contacted Jason Stenaforth (city of Ottawa) who should answer questions about accesses. Richard did a comparison of accesses and found an inconsistency. According to the city map, there are 37 accesses and for every 66 ft. wide lot, there's a sister lot across the street.
13	<b>Focus Area Sub Group #3 Fires, Alcohol, Quiet</b> - Jane Currie reports that they have met twice. Two members have been away.
14	<b>Focus Area Sub Group #4 Vehicles, Winter, Water Access</b> Gerry Jette reports that 3 people on the committee are active.
15	<b>Focus Area Sub Group #5 Safety, Liability</b> The group has not met. Dan Moffatt reports that he has not been contacted.
16	<b>Focus Area Sub Group #6 Trash &amp; Outhouses</b> Kathy Black reports that a draft document has been put together by the group.

<p>17</p> <p>Action Item</p>	<p><b>Preparation for Dec 2 Public Residents Information update:</b>  1:00 to 2:00 pm. The meeting will be an update on information such as: sub-group information, minutes are posted on the website, we have an approved Terms of Reference. Advertising: Each focus group will have a table set up with a comment sheet for residents.  <b>ACTION ITEM:</b> Gerry Jette see if we can have a news feature in the local newspapers, as well as a public information update notice which we would like to have in the newspaper for 2 weeks prior to the public information update meeting.  <b>ACTION ITEM:</b> Jane Currie to ensure that the posters with the Focus Area Sub Group (FASG) contact information posters are still in the local businesses and if not to re-post the FASG Contact information.  <b>ACTION ITEM:</b>  <b>Committee members who will attend Dec. 2 and be there by 12:45pm:</b>  #1 Bruce Gordon  #2 Leo Vileneuve and Frank Gramaan  #3 Bruce McClure and Andy Rapoch  #4 Gerry Jette, Linda Lachance, and Brenda Chupick  #5 Dan Moffatt  #6 Kathy Black, Doug Lazier, Joyce Nightingale, Ruth McKlusky</p>
<p>18</p>	<p>Wrap Up</p>

**Upcoming Committee Meeting Schedule (at Community Centre):**

**December 2, Public Meeting**

**December 14, 2006 Committee only meeting**

**January 11, 2007**

**February 8, 2007**

**March 8, 2007**

**April 12, 2007**

**May 10, 2007**

**June 14, 2007**

**July 12, 2007**