

Minutes
Constance and Buckham's Bay Residents Beach Committee
Thursday, March 8, 2007
7:00 – 9:00pm
Constance Bay Community Centre, Constance Bay

Attendees:

Name:	Present	Name:	Present
Chair: Kathy Black	P	Richard Lamarche	A
Scribe: Linda Lachance Replacement: Gerry Jette	A	Doug Lazier	P
Brenda Chupick	A	Gerry Jette	P
Frank Gramann	A	Brian Thompson	P
Roberta Scott	A	Linda Baker	A
Jane Currie	P	Bruce Gordon	P
Andy Rapoch	P	Dan Moffatt	P
Nicholas Gendron	A	Don Trowell	P
Richard Blais	P	Leo Villeneuve	P
Ann Johnston	P	Peter Wilkins	A
Bruce McClure	P	Joyce Nightingale	A
David McKeen	P	Ruth McKlusky	P
Brian Dunster	P	Jim Burrows	P
Daniel Summer	A		

Upcoming Committee Meeting Schedule (at Community Centre):

April 12, 2007 Committee Only

May 10, 2007

June 14, 2007

July 12, 2007

Upcoming Village Residents' Public Information Update Schedule:

TBD

Meeting Objectives:

1. Sub Group Progress Reports and next steps

Agenda Item:

Item #	Description
1	<p>Review agenda No change to agenda. 17 committee members present, the group was asked if we should proceed, quorum was met and group agreed to proceed with committee business. 2 members were identified as possibly not being able to continue.</p> <p>ACTION ITEM: Kathy will contact the members to determine their interest in continued participation.</p>
2	<p>Previous Meeting Minutes No feedback received on previous minutes.</p>
3	<p>Boat Launch Update Deferred until future Beach Committee meeting.</p> <p>ACTION ITEM: Dan Moffatt of the CBBCA to request update at CBBCA meeting on March 12, 2007 with councilor.</p>
	<p>Sub group Progress Reports: The 6 focus area sub groups provided the committee with progress reports of the activities conducted thus far. Each sub group along with the committee scribe captured the action items and feedback.</p>

4	<p>Focus Area Sub Group #1 Pkg & Signage –Presentation, Discussion, Questions ACTION ITEMS:</p> <ol style="list-style-type: none"> 1. Bruce Gordon to find out more information by March 20, 2007 about the City’s Draft Policy for Permanent Parking (goes to Council on April 7, 2007?). Committee members expressed a strong interest in obtaining this information, determining the impacts to our scope of work and feeding into the public consultation, as appropriate. If difficulty is experienced obtaining the information Bruce will contact Kathy. 2. Include signage and parking information overlap from other sub groups in their work in progress (WIP) report. 3. The Neighborhood Watch program was discussed and while it is supported by this committee, it was felt that it was really up to the residents to make it happen and beyond the scope of this committee’s activities. No Action
5	<p>Focus Area Sub Group #2 Access Points – Presentation, Discussion, Questions ACTION ITEMS:</p> <ol style="list-style-type: none"> 1. Sub group 2 to find out: definitions of open, un-opened, closed from City’s Waterfront Access Report 2. Incorporate feedback that there is no City definition of ‘un-used’ 3. Research and define terms ‘major’ and ‘minor’ encroachments and clarify the source of the terms. 4. Research and clarify the proposed open space zones, sub-zones, as proposed in new Draft Zoning By-Law document 5. Research the impact of re-designating to open space with respect to loss of transportation function and given that: “From a legal standpoint a road allowance is a solid land use definition that can easily be defended in court if there are issues of illegal access lanes or encroachments” pg 15 6. Prepare draft survey questions 7. Describe the location of the 14 priority (two) WF accesses as documented by the City and where they are located, including width and square meters. 8. Which ones are Open, unopened and closed
6	<p>Focus Area Sub Group #3 Fires, Alcohol, Quiet - Presentation, Discussion, Questions ACTION ITEM:</p> <ol style="list-style-type: none"> 1. Work with Group 1 on signage, education and communication strategy. 2. To examine the issue of dumping live BBQ charcoal on the beach. 3. Committee to consider a suggestion of hiring students to help clean the beach. 4. Committee to consider preparation and distribution of a brochure that describes the village, the beach protocol and other things such as where to find the General Store, Library, Gas Station etc. (determine distribution frequency)
7	<p>Focus Area Sub Group #4 Vehicles, Winter, Water Access - Presentation, Discussion, Questions ACTION ITEM:</p> <ol style="list-style-type: none"> 1. Work with Group 1 on signage, education and communication strategy. 2. To contact the city police with regards to ATV police patrols on the beach.
8	<p>Focus Area Sub Group #5 Safety, Liability - Presentation, Discussion, Questions ACTION ITEM:</p> <ol style="list-style-type: none"> 1. Work with Group 1 on signage, education and communication strategy. 2. Research liability issues and document findings.
9	<p>Focus Area Sub Group #6 Trash & Outhouses - Presentation, Discussion, Questions ACTION ITEM:</p> <ol style="list-style-type: none"> 1. Work with Group 1 on signage, education and communication strategy. 2. Consider the issue of bees with respect to garbage cans in addition to animals.
<p>Summary of Progress Reports and General Action Items: Kathy provided a summary of the next steps, approach, and schedule along with a summary of the</p>	

	<p>committee's accomplishments and linkage to the Village Plan mandate for this committee, the July Community Association initiated meeting's mandate for the Beach Committee, and the approved Beach Committee Terms of Reference. Kathy described the vision, goals and principles for the committee.</p> <p>The approach is to:</p> <ol style="list-style-type: none"> 1- Compile a list of draft survey questions before the April meeting, for those items where consensus was not achieved as per the Village Plan, or because new concerns have been received from residents, as a result of our open houses etc. 2- Finalize these in the April meeting 3- Consult the village residents 4- Prepare a draft report with recommendations for information and feedback during July 2007, incorporate the comments, finalize the report, get committee approval 5- Put forward to the City for approval for implementation. <p>Kathy individually asked each member present to reaffirm their support for the mandate and scope of the committee as originally stated in our Terms of Reference (Sept 12, 2006). A round table for feedback on the high level schedule and the approach followed. It was unanimously agreed both during the roundtable and at the formal vote to proceed with this approach and the existing Terms of Reference. Kathy noted the roundtable feedback and all committee members agreed with the approach and schedule for next steps.</p> <p>MOTION: Gerry Jette to approve the approach, action items and high level schedule. SECONDED: Brian Dunster CARRIED: Unanimous</p> <p>DRAFT ZONING BY-LAW (CD) General Discussion about the proposed Zoning By-law changes and potential impacts to the village took place. Some changes in the proposed Zoning By-law affect the scope of the Beach Committee's activities and some are general in nature. CD's were obtained from the library and distributed at the meeting.</p> <p>DRAFT ZONING BY-LAW ACTION ITEM: Members are to review the proposed Zoning By-law and provide their comments to the City as per the City's Public Consultation Process dealing with the proposed Zoning By-law changes.</p> <p>ACTION ITEMS:</p> <ol style="list-style-type: none"> 1. All members to provide further comments, clarification or questions about the MNR and MVCA information to Gerry by March 31, 2007 who will forward to the MNR. 2. All members to provide draft survey questions to Kathy by April 1, 2007 who will distribute to the committee for review and discussion at the April committee meeting. 3. All sub groups to summarize their sub group action items and feedback and include as part of their input to the 'work in progress' (WIP) report. 4. Kathy to explore possibility of changing our committee's meeting night from Thursday to another time.
10	<p>Leo's Material Leo proposed that the scope be changed for the Beach Committee. Discussion followed that indicated that there was no justification to change the scope and mandate for this committee and the group unanimously reiterated that not only would they adhere to the original mandate and scope described in the Village Plan and at the Community Association lead meeting in July 2006, but that they had no authority to do otherwise.</p>
11	<p>Wrap Up Action items will be summarized by the scribe and issued to all members for their action.</p>

