

**Minutes –**  
**Constance and Buckham’s Bay Residents Beach Committee**  
**Thursday, Aug 9, 2007**  
 7:00 – 9:00pm  
**Constance Bay Community Centre, Constance Bay**

**Attendees:**

<b>Name:</b>	<b>Present</b>	<b>Name:</b>	<b>Present</b>
<b>Chair:</b> Kathy Black	P	Doug Lazier	A
<b>Scribe:</b> Richard Blais	P	Gerry Jette	P
Brenda Chupick	A	Brian Thompson	P
Roberta Scott	A	Linda Baker	A
Andy Rapoch	P	Bruce Gordon	P
Nicholas Gendron	A	Dan Moffatt	A
Ann Johnston	P	Don Trowell	P
Bruce McClure	A	Peter Wilkins	A
David McKeen	P	Joyce Nightingale	A
Brian Dunster	P	Ruth McKlusky	A
Daniel Summer	P	Jim Burrows	P

**Upcoming Committee Meeting Schedule (at Community Centre):**

- Sept 13, 2007**
- October 11, 2007 (TBD)**
- November 8, 2007**
- December 13, 2007**
- January 10, 2008**

**Meeting Objectives:**

1. Discuss Public Meeting outcomes
2. Discuss Implementation Plan & Brochure
3. Arrange On-site visit with Parking & Traffic staff

**Agenda Item:**

<b>Item #</b>	<b>Description</b>
1	<b>Review agenda</b> Added Weed Management on the Beach to agenda
2	<b>Previous Meeting Minutes</b> No changes
	<u>Scribe</u> Richard to try or we alternate
3	<b>Public Meeting</b> The meeting began with Kathy initiating a round table to discuss the following: <u>Resignations</u> Two people have resigned, Linda and Jane. Should the committee respond to their letters? Round table discussion was that no response was required. A suggestion of using a web site for FAQs was raised, and perhaps we can use the services of the CBBCA. Action – ask CBBCA if a Residents Beach Committee web page can be created. One member raised the concern that the committee has no action to show yet. A suggestion was made that Kathy write a thank you letter to the community for their feedback. Action – Jim and Kathy to write and send an update letter to the paper.  <u>Meeting comments</u> – feedback from the community has been very favourable with no negative responses other than the resignations.  <u>Revisit the Membership</u> Is the committee OK with its membership at 23? Kathy reminded the committee that a mandate does exist, and that we need to revisit the membership since we are down to below the original agreed to minimum of 24 people. This is to be tabled at the next meeting since there is no urgency.

	<p><u>Memberships</u> – sales of CBBCA memberships have raised the membership to an all time high.</p> <p><u>Comments on the meeting</u> – What went well and what could be improved?  What could be improved – sound system  Successes – Kathy’s opening remarks.  600 reports were distributed prior to the meeting  Notices were placed in the West Carleton Review Weekender, The EMC,  The report and comments form were posted on 3 websites: City of Ottawa, Ward 5 Councilor’s and the CBBCA (community association)  125 people in the room  18 people provided verbal comments, with numerous written comments received July 28 – August 7, 2007.</p>
4	<p><b>Comments / Implementation Priorities</b>  Kathy asked the committee members not discuss the written comments submitted beyond the committee as these have been submitted for the purpose of the committee’s use only and we must respect the respondents’ privacy. Kathy also has concerns the comments should not be responded to on a web site unless the committee obtains the permission of each contributor first to do so. This would be a very time consuming effort.</p> <p>Gerry provided a summary of the feedback with some key comments.  Richard asked that stats be provided as to what category of residents responded such as waterfront, inland, outsider, summer rental, summer cottage, etc.  Comments have been summarized for members to review.  Action – members are to review the comments and provide feedback on implementation suggestions.  Action – Daniel will verify the accuracy of the tabulation of the feedback priorities and summarization. Due end of August.</p>
	<p><b><u>Parking and Traffic</u></b>  Feedback was received on the report on July 31, 2007after many follow ups with City Traffic and Parking Group. They have offered to conduct an on-site visit to assess the community’s concerns. Kathy will arrange for City of Ottawa Parking/Traffic Control staff to come and visit the Bay and to conduct an on-site visit. It is preferred to have this visit within the next 2-3 weeks.  Action – contact Gil of the city of Ottawa. Three dates are required. Ann, Don, and Bruce to accompany the Parking/Traffic staff.  Action – Kathy to send soft copy of the parking regulations and city parking bylaws to the Focus Area Group Parking and Signage. Ann and Bruce to lead. Kathy handed out hardcopy of some parking regulations and bylaws in addition to the Parking Policy that had been provided to Parking and Signage sub group previously.</p>
	<p><b>Brochure</b>  Brian and Andy have begun work on the brochure. A brief description of the appearance of the brochure was given. The emphasis is on garnering respect and encouraging good behaviour. In essence it is about the protection of a natural resource of which we are the custodians.</p>
6	<p><b>By-law and Police Services</b>  Kathy had asked By-law how many infractions were issued since July 15 as members heard there had been tickets issued to illegally parked cars. The query indicated that only 1 (electronically generated) is on file. There may have been hand written tickets issued, however, these are kept in a separate file and will take longer to get these statistics. By-Law is to provide the statistics in the next 2 weeks on tickets issued for key no parking areas. By-Law is to provide the statistics for the period June 1 to date.  Kathy passed around statistics on all bylaw infractions given in the bay since January of this year.  Action - Kathy to follow up with Roger (By-Law) as to the number of tickets issued.</p>
7	<p><b>Weed Management</b>  Information and a CD demo on weed management and beach cleaning equipment was presented to the committee.</p>
8	<p><b>Wrap Up</b>  The Parking &amp; Traffic group are to be asked why no parking in access lane 164.  Item for September – discuss inland access lanes.  NOTE: 3 proxy votes were submitted but not exercised at this meeting.</p>